

**CAB Conference Call
April 27, 2017
12:00 EST
Meeting Minutes**

Participants:

Alexandria	FSTRF
Amy	University of California, San Diego
Andrea	Jacobi Medical Center
Brandon	University of Florida, Jacksonville
Claire	Harvard University
Delia	University of Miami
Exzavia	Children's Diagnostic and Treatment Center
Gena	University of Miami
Jeanie	University of Southern California
Jennifer	San Juan Hospital
Joel	University of Puerto Rico
Juanita	Tulane University
Julie	University of Alabama, Birmingham
Julie	Westat
Kimberly	Rutgers New Jersey Medical School
Kimbrae	Texas Children's Hospital
Kylie	Texas Children's Hospital
Lesley	Texas Children's Hospital
Lourdes	San Juan Hospital
Marilyn	Bronx-Lebanon Hospital Center
Megan	Westat
Raiko	University of Colorado, Denver
Rosetta	Bronx-Lebanon Hospital Center
Stephanie	University of California, San Diego
Susie	University of Alabama
Theresa	Texas Children's Hospital
Trinise	Tulane University
Veronica	University of California, San Diego

• **APPROVAL OF MINUTES**

The minutes from the March 23, 2017 call were approved with no changes.

• **PHACS CAB EVALUATION SURVEY RESULTS**

Megan talked about the survey. There were 12 responses. Topics suggested through the survey included:

- Anxiety;
- Medication side effects;
- Mental health and depression in women and young adults living with HIV;
- Advocacy and Legislation;
- Weight and metabolism in women living with HIV and their children;
- Weight control;
- Women's Cohort; and

- CAB members at PHACS Fall Network Meetings.

Megan talked about the Women's Cohort. The Women's Cohort will be studying long-term bone health. Long term can refer to many different lengths of time. It depends on the research question and the data that is available. **Jeanie** asked about what the study team plans to do with the data. The Women's Cohort study team is currently planning to look at some data already collected in PHACS to answer their top research questions. Some research questions may require additional data collection from women in PHACS. **Lesley** asked whether the Women's Cohort has collected data on growth, nutrition, and metabolism. Since the Women's Cohort is still developing, studies have not yet been done.

• 2017 CAB CHAIR AND VICE CHAIR NOMINATIONS

Megan talked about the CAB Chair and Vice Chair Nominations. Several CAB members nominated themselves or others for the CAB Chair or Vice Chair positions. New CAB Chairs will be announced during the May CAB conference call.

Megan talked about the voting process. **Megan** will send out a link to an anonymous online ballot. CAB members can vote through the online ballot or by email. Only active PHACS CAB members should vote for the new Chairs. CAB members should vote only once.

Megan reviewed the nominee for the CAB Chair position. **Stephanie** from San Diego was the only CAB member nominated for the position. Because there was only one nominee, CAB members are asked to vote on whether they support **Stephanie** as the CAB Chair.

Megan reviewed the nominees for the CAB Vice Chair position. **Brandon, Delia, Kimbrae, Lesley,** and **Stephanie** from Miami were nominated for the position. CAB members may vote for the Vice Chair position through the online ballot or by email.

• SPRING 2017 LEADERSHIP RETREAT REVIEW – CAB CHAIRS

Lesley talked about the Spring 2017 Leadership Retreat. The CAB had previously identified bone density as a research priority. During the retreat, the Women's Cohort study team talked about studying bone density in women in PHACS. The study team also talked about bone density in young adults living with or exposed to HIV. **Lesley** talked about the mitochondrial research. Mitochondria are parts of cells. Mitochondria give cells energy. PHACS researchers are trying to learn whether ARVs have an effect on how well mitochondria work. **Lesley** encouraged the CAB to review the presentations related to these topics. The presentations can be found on the PHACS website behind the login: <https://my.phacsstudy.org/document/228/2017>.

Kim talked about the Spring 2017 Leadership Retreat. The plenary, **Dr. Ruth Greenblatt**, talked about the Women's Interagency Health Study (WIHS) Cohort. She explained the benefits of comparing data with PHACS. Attendees were put in three breakout groups to brainstorm studies for the Women's Cohort. The breakout groups talked about studies using data that has already been collected and studies that would require collection of new data. The groups also talked about combining or comparing data between PHACS and WIHS. Many of the proposed studies were proposed directly by the CAB. **Kim** talked to the study team about eye health. **Kim** reminded the study team that many parents bring their children to eye doctors that are outside of their clinics. It is important to look at data from the eye doctors, not just data from the clinic visit. The Women's Cohort also discussed depression and mental health in women living with HIV.

• PHACS WEBSITE REMINDER

Megan reminded the CAB to register as a CAB member on the PHACS website. There are many resources on the PHACS website that are available behind the login including presentations from all

PHACS retreats and meetings, CAB resources, CAB minutes, all CAB newsletters, PHACS protocol, and other PHACS documents.

- **HEALTH EDUCATION AND COMMUNICATION COMMITTEE**

Claire talked about the Health Education and Communication Committee (HECC). The HECC has completed the PHACS film series with **Staffan**. Three films were created using the footage from the PHACS Fall 2016 Network Meeting. The longer documentary-style film and the CAB film were shown at the PHACS Spring 2017 Leadership Retreat. The films received a standing ovation from attendees at the meeting. The HECC is currently working on a dissemination plan for the three films. **Claire** reminded the CAB that the film series will continue with another editing team.

Claire talked about the informed consent whiteboard video project. The HECC is planning to create a series of short videos that will help describe some of the content in informed consent forms. The videos will be used in AMP Up and the SMARTT Young Adult Cohort. The HECC is currently deciding on which company to work with to create the videos. **Veronica** suggested that the videos be set up to be translated into Spanish or to feature subtitles in Spanish.

Megan talked about the Annual Site CAB Training Project. The HECC CAB Subcommittee has started a first draft of the content for the training. **Megan** expects that the HECC CAB Subcommittee will meet sometime in June to review the first draft.

NOTE: The next CAB call will be on Thursday, May 25, 2017 at 12:00 pm EST.